

SECRET

FILE

*Personnel*

16 December 1964

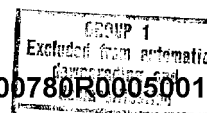
MEMORANDUM FOR THE RECORD

SUBJECT : Manpower Utilization - Categories of Personnel

25X1 1. I met with [ ] to acquaint him with the study we are undertaking in the Support components and to learn from him how his interest in the Agency's use of nonstaff personnel may relate to what we are trying to do. Doug is trying to get himself into a position to respond to an immediate requirement levied by the Executive Director-Comptroller that the Agency have some way of knowing how much money we spend for personal services through means other than staff employment. He has arbitrarily defined categories of employment to suit his purposes and mentioned three or four of the categories, such as: contract employees for operations, contract employees for operational support, contract employees who are dependents of staff employees, and persons whose services have been obtained through industrial contract. A large part of their concern is introducing controls which will at least highlight, if not prevent, instances where contracts are used as a means of avoiding ceiling restrictions. He used the food services contract with GSI [ ] as an example of a contract where we are getting the personal services of a substantial number of people, some of whom have apparently been specifically named in the agreement, through an industrial contract. I told them I thought they had chosen an extremely poor example, one which would not hold up, and one which if followed through could result in an imposition of controls over ceilings and personal services which would put us out of business entirely. I pointed out that if the food services contract [ ] does in fact name names it was done for the specific purpose of guaranteeing the continued employment of personnel who held the positions specified at the time the food services were converted to the GSI contract. I asked if they planned to follow this logic through to the cafeteria services furnished in the Headquarters building and other buildings occupied by the Agency, and in any case I wondered how far back into the GSI organization they planned to carry the costs for this type of service. I asked if they planned to include the people who deliver the foods and cut the meat in the central cold storage; how they proposed to allocate the costs of personnel who are used part time in this cafeteria and part time in Commerce or some other cafeteria; and what proportion of the administrative costs of GSI they would expect to absorb.

25X1

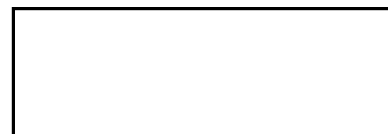
SECRET



~~SECRET~~

This diverted them momentarily to consideration of messing facilities we furnish overseas. I pointed out that there are probably only about three or four of these and in none of them do we obtain the services by industrial contract. If we contract with individuals rather than fill the positions with staff employees, it is because there are only three or four such installations and these people cannot ordinarily be used anywhere else.

25X1 2. All of this really represents a digression from the primary purpose of my visit with [ ] which was to find out something about the requirements for manpower information being generated by O-BPAM which may have to be satisfied by whatever system is developed in the Support components. It is still premature to attempt any sort of definition but we have agreed that we shall continue to be in touch with each other.



Special Assistant to the  
Deputy Director for Support

25X1

SA-DD/S:RHW:nfa

Distribution:

Orig - DD/S Subject

1 - DD/S Chrono

~~SECRET~~